



Christ Lutheran Church

Evangelical Lutheran Church in America

A Community of Faith, Reaching Out to Change Lives

Time and Talent Sheet

Name: _____ Phone #: _____

Email: _____

Please check off any task for which you would like to volunteer your time or get more information. Each committee would love to have you on their team, but you DO NOT need to be a committee member to perform any task listed below a ministry area.

Congregational Life:

Represents all task related to fellowship, evangelism "In-Reach" and nurturing the congregation

____ Assist with Congregation events and celebrations (set-up, decorating, serving, clean-up)

____ Serve on committee reaching out to our members:

____ Visitations ____ Call inactive ____ Shepherd New Members ____ Sunshine-meals to members in need

____ Sunday morning (pickup donuts and prepare coffee for fellowship after the first service)

____ Management of time and talent offerings

Community Life:

Represents the ministry outside our congregation and includes benevolence, evangelism "Out-Reach" and social ministry

____ Food pantry/Mt. Olive

____ Spring Fling

____ Pumpkin Patch

____ MOSAIC/adults with disabilities

____ Grief ministry

____ Thanksgiving Turkey Drive

____ Christmas Angel Tree

____ Wheelchair Ramp building

____ Meals on Wheels

____ Back on my Feet

____ Lutheran World Relief projects

Spiritual Life:

Plans worship, music and adult education

Worship:

____ Usher

____ Crucifer

____ Communion Asst.

____ Assisting Minister

____ Altar Guild

____ Flower Committee

____ Sound system operator

Music:

____ Cantor

____ Sanctuary choir (voice part _____)

____ Children's choir

____ Youth Chime choir

____ Carillon Ringers

____ Vocal soloist

____ Girls ensemble

____ Instrumentalist (please list instrument(s) _____)

Miscellaneous:

____ Library help

____ Adult Sunday School/Bible Study

____ Seasonal Worship Services (Lent/Christmas)

____ Special services (weddings)

Youth and Family:

Works together with our youth minister on youth programs and education

Sunday School:

- Lead the Sunday school opening (3-5 min) Teach Sunday School classes
 Assist with Sunday School classes Mentor for the confirmation class
- Vacation Bible School (help teaching, leading a group or help with check-in and organizational tasks)
 Children's Christmas program

Communications:

Informs the congregation and neighborhood about our church

- Coordination of website updating (basic computer knowledge)
 Coordination of website maintenance (advanced computer knowledge)
 Coordination of electronic newsletter (basic computer knowledge)
 CLC Directory

Administration:

Assists with property overview, personnel matters and support for the church office

Assist with the overview of building maintenance:

- Planning Janitorial Permanent maintenance
 Landscaping Insurance review

Personnel committee:

- Become a committee member Review benefit plans Maintenance of personnel manuals

Volunteer in the church office

- Answer the phone, direct visitors Clerical work (mailings ready, stuffing bulletins, etc.)

Finance:

Provides financial oversight of the church

- Offering counter (5-6x/year) Stewardship campaign
 Annual audit Investment committee

Bible Study and Fellowship Opportunities:

- Friends at Christ - 3rd Sunday evening Men's Bible Study - 1st Thursday morning
 Deborah Circle - 2nd Tuesday morning Book Club - 1st Monday evening
 Bible Study - Wednesday morning M&Ms - Monday evenings - as scheduled